

TUESDAY, AUGUST 5, 2025
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, August 5, 2025, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from July 29, 2025, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated August 5, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT RESOLVED, that the Commissioners authorize Marc Rogols, Deputy County Administrator, to approve budget and bills in the VIP System,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$613,473.55** the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated August 5, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT RESOLVED, that the Commissioners authorize Marc Rogols, Deputy County Administrator, to approve budget and bills in the VIP System,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$32,655.46** on the County Treasurer to satisfy the same.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Supplemental Appropriations Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for SUPPLEMENTAL APPROPRIATIONS:

\$15,000.00 – 2001.240.33.550400 – Engineer Labors Land – Engineer

\$272,727.38 – 1001.106.31.596001 – Municipal Court Fee Reimbursement - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: August 12th
 - Graham Ravines – Preliminary Plan
 - Walliser Farm Section 2 – Preliminary Plan
 - Whaley Farms – Preliminary Plan
 - Subdivision Regulations Amendment (Draft)
- Outstanding Plats:
 - Graham Ravines Preliminary Plan
 - Jackson Township Major Subdivision
- Lot Splits:
 - Approved 3 lot splits in the last week, 8 open applications currently.
- CDBG – Application
- Rickenbacker Development
- TIRC

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, or unemployment claims filed for the week. There are two total BWC claims for 2025. Total unemployment claims filed is at three for 2025.
- Casualty Insurance: Civil litigations claim filed with CORSA.
- Health Insurance: Anthem and Ohio Health contract negotiations are complete and have come to agreement. 2025 SERB Health Insurance Report email. Coverage in-line/ better than some areas. CEBCO Annual Renewal webinar is August 29th for renewal, rates and plan changes.
- Govdeals – Mr. Rogols started yesterday working on posting multiple vehicles in storage at PDI.
- One new hire packet was sent out last week (Pickaway WORKS). A total of 54 new hire packets has been handed out in 2025. Job openings for part-time and full-time Custodial. Maintenance Worker posted with one application received. New Deputy Dog Warden, Paisley Feildman starts August 11, 2025.
- Maintenance:
 - JFS elevator replacement (2025 capital improvement) in progress.
 - Memorial Hall chair lift replacement (2025 capital improvement) July-August. Awaiting final delivery of materials.

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- JFS Roof Leak: On Pickaway Street side. Bo Lacey quote approved last week (\$14,876.61). Tentative start next week.
- Pickaway County Sheriff's Office: Ice guard replacement quote with Tremco approved last week (\$8,884.00). Leaking into offices. No start date.
- Pickaway County Sheriff's Office: Power outage/ transformer running 2 phase vs 3 phase. All air handlers but one delayed due to parts. It should be completed today.
- Pickaway County Sheriff's Office: Power outage, running transformer 2 phase vs 3 phase. Six air handlers down, HVAC functioning. All air handlers but one. Should be complete today.
- Maintenance doing a lot of small repairs. Power washing buildings, painting, landscaping, HVAC repairs (Rick Noble's Office). JFS plumbing and Service Center restrooms.
- Courthouse doors were refinished last Saturday (yearly agreement).

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals – Requesting Executive Session for Contract Services
- This Week
 - NG911 Site Survey for CVPD & Sheriff's Office – 8/4
 - Central Region Healthcare Coalition Meeting – 8/5
 - Pickaway County Console Call – 8/6
 - Employee Wellness Day – 8/7
 - 911 Coordinator Monthly Call – 8/7
 - Marathon Pipeline Training – 8/7
- Next Week
 - Central Sector EMA Meeting in Knox County – 8/11
 - Statewide Radio Test – 8/12
 - Sheriff's Office Console Call – 8/13
 - Behavioral Threat Assessment & Management Training (virtual) – 8/13
 - Buckeye State Sheriff Association Meeting – 8/14
 - Emergency Manager Recognition Day – 8/15
- Programs
 - EMA Operations
 - Immersion Christian Festival is this Saturday at the Fairgrounds
 - Continue to work on Mitigation Plan
 - Working on Hazmat Plan – due to State in October
 - 911 Coordinator
 - In the process of completing paperwork with current logistics to start the transition process
 - Site Survey with CVPD and SO took place Monday, August 4th
 - Identify space, capabilities, and current configurations to engineer plans for CVPD
 - Check Sheriff's Office configurations to ensure nothing is missing
 - Submitted information/application for Text-to-911 to the FCC (required)
 - Scheduled 911 Program Review Committee meeting for September 9th at 08:00
 - LEPC
 - Receiving \$18,582 from Ohio for SERC/LEPC for FY2026
 - Radio Programming
 - Waiting on Ohio MARCS representative to help finish link layering radios
 - Encouraged him to go to schools first and get buses done
 - Continuing with work through projects as planned
 - Met with IT and Captain Relli about backup Dispatch room and equipment
 - With electrical issues and age of equipment, it can be dismantled
 - Sheriff's Office is interested in pursuing a mobile backup dispatch option
 - Plan for EMA room is to make it an office space that can be used for dispatching or meeting area for different sections within the EOC
 - Asked Mabel if they were interested in the cabinets or dispatch console desks
 - Preference on plan?
 - We can also remove the dispatch console from Ed's office which is tied into the other three
 - Drone Program

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- Investigating new FTR regulations and authorities
- Equipment for identifying/grounding drones
- Law enforcement to request FTR
- CERT - No update

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Eric and I attended Cyber Security Training on Wednesday and Thursday last week.
- Site visit from CTI - Update
- Met with VIQ support engineer to replace mixer at Rick Noble courtroom. Made agreement to forgo trip charge and only charge for hardware replacement if courtroom were placed under contract.
- Meeting with Global Business Solutions on August 12th at 10:00 a.m..
- Begun CIRP in response to HB 96.
- Mark will complete Group Policies today and we will begin migrating SO Desktops to County Domain
- IDNetworks is onsite to start training with new JMS. New JMS to go live Thursday.

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 14 dogs. There were 4 visitors to the shelter last week and 6 volunteers.

In the Matter of
Executive Session:

At 9:37 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Metzger, County Administrator, Marc Rogols, County Deputy Administrator, Tiffany Nash, EMA Director and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:59 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Sanitary Planning with Chris Mullins, Engineer:

Chris Mullins, County Engineer, met with the Commissioners to discuss sanitary planning. The general sewer districts have all been operated as a single plant. Circle Hills is in good shape but may need some new plumbing over time. Walnut Heights is a steel tank and Mr. Mullins feels it needs replaced. The Knollwood Wintergreen grant application also included applying for additional funding. Mr. Mullins stated

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that readiness to proceed is holding up the grant. Mr. Mullins stated that we are looking at \$3.6 million for a new plant at walnut heights and Mr. Mullins presented two options for funding. The next step would be designing survey and applying for an EPA loan of \$360,000 to be paid over 5 years. That loan can be rolled into grant loan at the end. Mr. Mullins explained that starting this fall to be ready by July of next year for grant funding. The current plant is 60,000 gallons per day and presently only use 20,000 gallons per day. New plant will have the capacity of 75,000 gallons per day. Mr. Mullins will gather numbers and additional information.

**In the Matter of
Naming of Rickenbacker Roads:**

Tim Colburn, Pickaway Progress Partners, Chris Mullins, Anthony Neff and Carson Summers, County Engineer’s Office met with the Commissioners to discuss the naming of roads. Mr. Neff explained that per subdivision regulations 9.06.G, east to west roads shall be avenue names, and east to west cul-de-sacs shall be named court. It has been suggested that the Rickenbacker roads be named Rickenbacker Parkway East, Fury Court, and Anduril Avenue. Rickenbacker Parkway and Fury Court will be built and dedicated public roadways and a portion of Anduril Avenue will be converted from the existing Township portion of Airbase Road to a County maintained roadway.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following Resolution:

Resolution No. PC-080525-62

In the matter of naming Rickenbacker roads and assigning to Madison Township, Pickaway County, Ohio and Rickenbacker roads as a County Roads in the county public road system.

WHEREAS, on August 5, 2025, the Pickaway County Board of Commissioners named the following roadways for public use; and

WHEREAS, the Pickaway County Engineer request that the listed roadways be added to the mileage inventory for the public road system in Pickaway County and be assigned within the system; and

WHERAS, the Pickaway County Engineer request that the speed limit be set at 45 MPH for the following roadways; and

WHEREAS, that the Rickenbacker Parkway East, Anduril Avenue and Fury Court be assigned to the county public road system and assigned within that system, the total mileage for this road will be determined once plated and constructed within Madison Township; and

WHERAS, pursuant to ORC 5543.04 the Pickaway County Board of Commissioners, by resolution may declare the naming of new roads and setting the speed limit to 45 MPH; and

THEREFOR IT BE RESOLVED, the Clerk of the Board of Commissioners, Pickaway County, Ohio shall submit notice that the name of the aforementioned County Road have changed pursuant to this division to the County Engineer, County Auditor, and the County Recorder, who shall all change their records accordingly.

**Rickenbacker Parkway East
County Road – 45 MPH**

**Anduril Avenue
County Road – 45 MPH**

**Fury Court
Township Road – 45 MPH**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Chief Brown, Pickaway County Sheriff:

- Sheriff Hafey shared that National Night Out is taking place tonight.
- School open house events will begin and be handing out school supplies.
- School Resource officers are starting back in the schools. They currently have eight SRO in the county schools.

In the Matter of
City of Circleville Update:

Mayor Michelle Blanton, City of Circleville, met with the Commissioners to provide and update. They are looking to bring more housing to the city. All current information regarding growth is in the city newsletter. They are putting back on the ballot their Safety Levy for Fire Safety. Police funding will remain in general fund, uniformed and ununiformed will come from a levy fund. Bojangles is coming in at the intersection of McDonald's and Sheets. Mayor Blanton and Brenda will be moving into their new office location on Franklin Street.

In the Matter of
Allocation of Third Quarter 2025 Casino Revenue:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to allocate the 2025 third quarter Casino Revenue in the following manner:

\$11,612.00 to 401.0000.4575 – Capital Fund
\$220,627.77 to 101.0000.4575 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger discussed Municipal Court salary reimbursement of \$448,093.77 (December 15, 2022 – June 21, 2025).
- Mrs. Metzger is working on new contract for Indigent Defense with the City of Circleville. City owes \$42,000 to the county.
- Mrs. Metzger presented potential nominations for the Ag Hall of Fame.
- Mrs. Metzger sent Economic Development Director Contract to new Director, and they will be in this week for new hire paperwork.

In the Matter of
Re-Entry Coalition Funding with
Pickaway Area Recovery Services:

Danielle Hurff and Leah Raymer, Pickaway Area Recovery Services, and Kurt Stewart, Pickaway County Adult Probation, met with the Commissioners to discuss the re-entry coalition. Mrs. Hurff started by that they have 45 individuals that they assisted and 32 of those have not reoffended. 58,798.32 has been spent of the 62,000.00 See need to help with clothing and no longer helps with court cost. A lot of the funding goes to reinstatement costs (BMV). Employment and education needs are a new issue they have seen. It is needed to help get individuals back into the workforce. Phone or phone services are a significant cost now that there are fees involved in getting a phone. Of the offenders, eight of the individuals that

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utilized services have given back 341 hours to the community on top of community services. They are requesting a total of \$60,000 for funding which \$30,000 from the Pickaway County Board of Commissioners. The funds not being utilized for court costs will be used for other applicants applying for services. The number of individuals did decrease from last year, however there is a list of applicants waiting to be approved. Commissioner Henson addressed if an individual reoffends can they eligible for services and Mrs. Hurff explained that an individual can become re-eligible to apply. Mrs. Raymer explained that they do take concerns back to the coalition to address concerns of the board. The coalition does have the capability to turn down an individual for eligibility. Mrs. Raymer stated that it is a benefit and not an obligated service. Commissioner Henson requested to see numbers that reflect back more than a year. Mrs. Raymer will gather the requested information.

The T-CAP grant has offered \$30,000 for the grant and the coalition is requesting a \$30,000 match from the Commissioners for the remainder FY25 through FY26. They were able to assist 45 individuals from July 1, 2024, to June 30, 2025, and thirty-32 of the individuals have not reoffended. Mr. Stewart spoke with Judge Chafin and they will continue with providing services.

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve funding of \$30,000.00 to be utilized for the Pickaway County Reentry Coalition Program for the FY25-FY26 year.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Executive Session:

At 11:24 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, P3, April Metzger, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:58 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending August 2, 2025.

A total of \$150 was reported collected as follows: \$45 in dog license; \$20 in adoptions; \$25 in redemption; \$50 in micro chip and \$10 in boarding revenue.

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Zero (0) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Scherer, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
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Attest: Angela Karr, Clerk